

LEADERSHIP

Committee Members

BOARD COMMITTEES

The Board delegated its powers to the following committees and made standing orders and terms of reference to regulate the duties of such committees to oversee its management and operations and attain objectives of **THKMC**:

- i. Finance;
- ii. Audit & Risk;
- iii. Human Resource;
- iv. Programmes & Services;
- v. Investment;
- vi. Technology;
- vii. Tender Award; and
- viii. Fundraising.

All Committee members are appointed by the Board and are accountable to the Board. The decisions of the Committee are to be reported at Board meetings. Each Committee has established a set of Terms of Reference documenting its powers, reporting line, composition, responsibilities, and meeting proceedings. The full Terms of Reference for all Board Committees are available at **THKMC**'s website at www.thkmc.org.sg. All Board and Committee members meet at least 4 times a year, with additional meetings at the discretion of the Committees.

All Committee Meeting agendas are prepared and provided in advance to members, along with appropriate briefing materials. Approved minutes of the meetings of the Committees are furnished and circulated to the Board for information.

FINANCE COMMITTEE assists the Board in overseeing the organisation's finances, with regular reporting to the Board. The Committee is delegated with the authority for some financial decision-making in financial matters. The roles of the Finance Committee are to advise and assist the Board in achieving the financial policies and objectives of the charity, including specific actions required, ensure that commitments for capital expenditures are within the resources, adequate financial controls for the implementation of the policies and decisions adopted by the Board, including budgetary matters.

AUDIT AND RISK COMMITTEE assists the Board in fulfilling its corporate governance and oversight responsibilities in relation to **THKMC**'s financial reporting, internal control structure, risk management systems, internal and external audit functions. The Audit and Risk Committee is also responsible for providing advice and overall guidance to **THKMC** Management on matters relating to Enterprise Risk Management (ERM). **THKMC** strives to uphold the value of trust expected of us from all stakeholders. By constantly looking out for areas that require improvement, we confidently embrace a holistic ERM approach which acts as a key enabler to the success of **THKMC** delivering its service safely and at its best.

HUMAN RESOURCE COMMITTEE assists the Board in its management of the organisation's human resource policies and remuneration review.

PROGRAMMES AND SERVICES COMMITTEE assists the Board in overseeing strategic initiatives and opportunities, including overseeing the development and implementation of **THKMC**'s new and existing programmes.

INVESTMENT COMMITTEE manages and invests funds allocated by the Board with the main objective of preservation of capital and recommends to the **THKMC** Board on appropriate investment policies. It also establishes an investment plan based on the **THKMC** investment policies, and approves acquisitions and disposals of **THKMC**'s investments. Moreover, the Committee monitors and evaluates the performance of **THKMC**'s investments and fund managers or advisors, as well as the appointment and removal of fund managers or investment advisors. The Committee reports to the **THKMC**'s Board at least quarterly on the status of the funds invested.

TECHNOLOGY COMMITTEE assists the Board to oversee technology-related matters, advises **THKMC** senior management team, and ensures that **THKMC**'s technology programmes support its business objectives and strategies, and provide appropriate data security and privacy.

TENDER AWARD COMMITTEE supports and advises the Board on the procurement process to ensure value-for-money and that it is fair, transparent, and competitive; and to mitigate the risk of fraud. It assists and is mandated by the Board to review tenders or other means of procurement, above the threshold approved by the Board.

FUNDRAISING COMMITTEE assists and is mandated by the Board to oversee the fundraising activities of the organisation, with regular reporting to the Board.



LEADERSHIP

Committee Members And Attendance (For FY19/20)

FINANCE COMMITTEE		
Appointment	Name	Meeting Attendance
Chairman	Mr Lee Kim Siang	4/4
Member	Ms Cheah Sheau Lan	3/4
Member	Mr Koh Juay Meng (wef 1 Jun 2019)	3/3
Member	Mr Zulkifli Bin Baharudin	3/4

AUDIT & RISK COMMITTEE		
Appointment	Name	Meeting Attendance
Chairman	Mr Eu Yee Ming Richard	4/4
Member	Mr Lee Kim Siang	4/4
Member	Mr Ramasamy Dhinakaran (wef 23 Aug 2019)	2/2

HUMAN RESOURCE COMMITTEE

Appointment	Name	Meeting Attendance
Chairman	Mr Chang Long Jong	4/4
Member	Mr Ang David	4/4
Member	Mr Ang Seong Kang Samuel	4/4
Member	Mr Goh Tok Mong	3/4
Member	Mr Ng Kok Kiang Lawrence (wef 1 Aug 2019)	3/3

PROGRAMMES & SERVICES COMMITTEE

Appointment	Name	Meeting Attendance
Chairman	Mr James Koh Cher Siang	4/4
Member	Ms Cheah Sheau Lan	4/4
Member	Mr Eu Yee Ming Richard	3/4
Member	Mr Lee Kim Siang	4/4
Member	Mr Ng Kok Kiang Lawrence	4/4

INVESTMENT COMMITTEE

Appointment	Name	Meeting Attendance
Chairman	Mr Phillip Tan Eng Seong	5/5
Member	Ms Cheah Sheau Lan	5/5
Member	Mr Lee Kim Siang	4/5

TECHNOLOGY COMMITTEE

Appointment	Name	Meeting Attendance
Chairman	Mr Ang Seong Kang Samuel	4/4
Member	Ms Bruno Lopez	2/4
Member	Mr Dennis Ang	2/4
Member	Mr Koh Juay Meng	4/4
Member	Prof Alex Siow (wef 1 Apr 2020)	N/A

TENDER AWARD COMMITTEE

Appointment	Name	Meeting Attendance
Chairman	Ms Cheah Sheau Lan	Decisions on tender matters and tender awards are by circulation of the necessary documents, including tender proposals and recommendations. Tender matters and awards are resolved and approved upon the written approval of all members of the Committee.
Member	Ms Goh Tok Mong	
Member	Mr Lee Kim Siang	